

Atholton Elementary School
PTA Executive Board Meeting
November 12, 2007

Meeting Attendees:

Lori Donato
Felecia Jones
Stacey Matson
Mary Beth Waak
Angela Wood
Katie D. Morrill
Lynnette Palmer
Susan Waid
Brenda Clyde
Bryna Weiss
Shelley Cohen
Lori Tracy
Debra Anoff
Lauren Bauer
Lisa Young

The meeting was called to order at 7:09 PM

**Brenda Clyde made a motion to approve as written the minutes from the last meeting,
Felicia Jones seconded the motion. The motion was approved.**

Officer's Reports:

President: Lori Donato

- President & Principals meeting
- Idea for Cultural Arts Presented: Harlem Magic Masters, motivational basket ball show
 - 2 potential dates: 2/29 or 4/1
 - \$1000 for one show or \$1500 for two
- Recommended looking into updating indoor recess equipment maintenance
- If you are in need of fundraising forms, they are located on the PTA website:
www.panthrespta.com.

1st Vice President: Felicia Jones

- Coat drive was a success... 4 large trucks filled! Thanks to all who donated

Treasurer: Patty Dugan

- Copy of budget update was reviewed – no questions or further information needed

Corresponding Secretary: Mary Beth Waak

- Some issues reported of fliers not getting home. We were sending out to youngest or only, but we will look at the possibility of sending home with all students. Reminder that all forms and fliers are available on the PTA website for parent's convenience.

Recording Secretary: Stacey Matson

- Minutes read from October 8th meeting and approved

Staff Reports:

Principal: Mrs. Bauer

- Introduced Lisa Young, staff representative on "The Green Team"
 - 2 year process to make AES a certified 'Green School'
 - 3 primary goals:
 1. Outdoor environmental education
 2. Involving the community

- 3. Conserve energy in school facility and recycling
- o The green team meets once every 3 weeks and subcommittees are being formed – parent involvement is strongly encouraged
- o Current projects/ideas:
 1. “We Care” – 5th graders: building oyster reef balls to be used in the Bay
 2. Eagle scout project: Recycle and Nature Trail Revival, planed right next to AES
 3. “Caught you being Green” to recognize students performing good green deeds
 4. “Going Green” spirit shirts
 5. Waste-free Wednesdays – weighing trash after every lunch period
- Turkey Trot scheduled for Nov 13th
- Black Elders MSA Celebration was held in recognition of 9 students from AES
- Turkey lunch is scheduled for Nov 15th
- During Parent – Teacher conferences Nov 19-20, there will be a Make & Take materials center in the cafeteria focusing on Reading skills for parents to use at home with our students.
- Bullying update: Charles is working with the kids in the 4th & 5th grades and improvements are notable
- 5th Grade Parent Committee: moving towards the pool party idea. This will be considered a ‘private party’ hosted by the 5th grade parents and completely separate event from AES and the PTA. AES staff cannot attend this event and all students must go home first before attending the party.

Assistant Principal: Mrs. Anoff

- 130+ parents have completed the Volunteer Training required at AES. Moving forward, parents can be trained at regularly-held session 15 minutes prior to any PTA meeting. There will also be special training sessions held prior to any major event or field trip.
- Make & Take will be open until 6:30 on Nov 19-20 during the Parent-Teacher conferences focus is on Language Arts. Parents are encouraged to drop by the cafeteria to pick up materials for you to use at home that will reinforce reading skills.
- The School Store will be opening after Thanksgiving on Tuesday and Thursday mornings. A flier with featured items and prices will be sent to parents. All items will be under \$1.00. It will be located outside of Mrs. Fishman’s room on the first floor.

Committee Reports:

- **SIT:** [Brenda Clyde] Oct 10 meeting – Make & Take came out of this meeting to support reading and math. Safe schools is another area of focus.
- **Box Tops & Labels:** [Lynette Palmer] Total of \$415 coming in which is a combination of last year’s drive and this fall because they only cut checks in June and December. Campbell Soup labels – we have 2100 points available for school use. Mrs. Bauer & Mrs. Anoff are deciding the best way to use these points.
- **Market Day:** [Felicia Jones] Cookie dough time! Pick up is 12/4 and the last day to order is right after Thanksgiving.
- **Membership:** [Shelley Cohen] 267 members YTD. Only 47 left to upload and print membership cards.
- **Cultural Arts:** [Susan Waid] 6+1 Traits of Writing Assembly will be held on Nov 27. They have possibly found a local author to invite in during the Springtime.
- **Spirit Wear:** [Lori Tracy] Ordering is extended due to Order Forms not making it home to all parents. The sales are a bit behind last year at this time. We chose to change the companies this year due to more competitive pricing and better service.

- **Family Fun:**
 - **Craft Night:** [Katie D. Morrill] Winter Craft night will be held on Dec 14 from 6-8 PM in the AES cafeteria. Cost is \$1.00 per child for 2 crafts. There will be additional craft kits available for 50 cents each. Parents must attend with their children. A volunteer sheet will go home with a flier on the event.
- **Reflections:** [Bryna Weiss} Flier went home and additional fliers are in the front office. This year's theme is "I can make a difference by..." Entry deadline is Nov 30.

New Business:

- Bi-Laws Committee {Brenda Clyde} – Lori Donato must participate as current PTA President. Looking for 3-5 additional participants. The first meeting will be held in December. There are only 3 areas of the Bi-Laws that might require adjustment. These updates are due in the spring.

Unfinished Business:

- none

A motion was made by Shelley Cohen to adjourn the meeting and Mary Beth Waak seconded the motion. The meeting was adjourned at 8:20 pm.

The next PA Executive Board Meeting will be held on Monday, December 10th at 7:00 pm.

Respectfully submitted,

Stacey Matson
Recording Secretary

Minutes approved _____
As written _____
As amended _____