

**Atholton Elementary School**  
PTA Executive Board Meeting  
March 10, 2008

**Meeting Attendees:**

1. Lori Donato, President
2. Stacey Matson, Recording Secretary
3. Mary Beth Waak, Corresponding Secretary
4. Mrs. Lauren Bauer, AES Principal
5. Brenda Clyde, SIT & Bi-Laws
6. Bryna Weiss, Reflections
7. Patty Dugan, Treasurer
8. Shelly Cohen, Membership
9. Melanie Britton
10. Mandy Pena-Ariet

**The meeting was called to order at 7:30 PM ~ No Quorum for tonight's meeting (20 is a quorum in our bi-laws today)**

**Officer's Reports:**

**President:** Lori Donato

- PTA survey results being reviewed, below are possible action items resulting...
  - Would offering childcare incent higher attendance at PTA meetings? Possible to get high school students or girl scouts to volunteer hours to watch any children coming in with their parents
  - Send out a reminder email a week in advance prior to the PTA meeting (correspondence secretary)
  - PTA news update in Panther Press newsletter to acknowledge and thank our PTA Volunteers. Also mention the Staff notes in the newsletter
  - Staff cards and thank you notes have been posted on the PTA board to recognize the volunteer work from the Staff
  - Quarterly – PTA newsletters to promote activities and acknowledge volunteers (request volunteer contributors for the articles)
  - Encourage staff to come out and support the after-hours PTA activities
  - Committee leaders should post the upcoming events on the PTA board to promote
- Spring book fair will be held again – Lori will chair this event
- Executive board must review the bi-laws in April
- Ideas to drive attendance up for the General Membership meeting in May... Internet safety night – what your kids are learning in technology and internet safety

**1<sup>st</sup> Vice President:** no 1<sup>st</sup> VP

**Treasurer:** Patty Dugan

- Basket Bingo generated income of almost \$4000 this year.
- Patty just received a check from internet sales from Innis Brook for \$1000
- The PTA budget balance sheet totals a positive \$6000 right now
- PTA is required to roll \$2500 into next year's budget, last year we rolled more than \$5000 – we'd like to do the same this year
- Technology / multi-media purchases from 2007 Basket Bingo funds raised towards Staff Appreciation
- The line item of the Cultural Arts Donations is from the sales of the author's books from the last Cultural Arts event.

**Corresponding Secretary:** Mary Beth Waak

- No report

**Recording Secretary:** Stacey Matson

- No report

## Staff Reports:

**Principal:** Mrs. Bauer

- MSA science scores will be mailed off
- Winter break will be 2 whole weeks – beginning Dec 19, 2008 through January 4, 2009
- International week this week – each class focused on a country – it was great, very successful and kids had fun. Some foreign exchange students came and presented
- Mrs. Anoff's father-in-law passed away last week

**Vice Principal:** Mrs. Anoff (unable to attend)

## Committee Reports:

- **Family Fun / Spring Fling:** [Lori Donato] –Spring Fling meeting will be held the week after Spring Break here at AES. 10 volunteers have volunteered to run Spring Fling. Get room parents for each grade to sponsor one game. Then we can get volunteers from each grade to volunteer to run each game for short periods of time.
- **SIT:** [Brenda Clyde] – SIT meeting this Wednesday March 12<sup>th</sup>.
- **Staff Appreciation:** [Lori Donato] – Basket bingo was excellent – huge success. Lori will ask Deb to put a report in the newsletter about the event. Brenda noted that other schools advertise their Basket Bingos on HCPSS BOE channel and internet sites. Mrs. Bauer and Mrs. Anoff did all of the baking, etc. The Baskets were incredibly generous and we had 114 door prizes. The committee did a great job and Cheryl really did a wonderful job.
- **Basket Bingo:** [Patty Dugan] – raised almost \$4000 this year. At the end of the event, the person at the end should provide a summary of the event for historical purposes so each chair person does not have to re-create the wheel.
- **Book Fair:** [Lori Donato] – May 25<sup>th</sup>-30<sup>th</sup>
- **Box Tops & Labels:** [Lynette Palmer] – no update
- **Market Day:** [Lori Donato] – This month's funds went towards green funds. Not sure what the total was for the month.
- **Membership:** [Shelly Cohen] – There are still a few committee members that need to become members of the PTA officially. AES will receive incentives if we drive more membership from MD PTA:
  - If increased by 15%, we will receive a gift certificate
  - increased by 20%, we will receive a plaque
  - increased by 25% or more, we will receive a plaque and school banner
- **Cultural Arts:** [Melissa Caminos] – musical/cultural – Mr. Poyntz is a local author that we could possibly schedule for a Cultural Arts event in April. How much of budget is remaining for Cultural Arts? Per Patty Dugan, they are within \$1000 of what they should spend on the budget this year. We need to know what the prices would be for this event.
- **5<sup>th</sup> grade:** [Patty Duggan] “Accelerate your game” – professional sports training facility in Jessup. Staff will be there to supervise and engage with kids. DJ will be there, good fund raiser at Chick Filet. Raised about a \$1000.
- **Bi-laws Committee:** [Brenda Clyde] - consists of Brenda Clyde, Lori Donato, Mrs. Nickels and Mrs. Bauer. Bi-laws will meet at a committee over the week of spring break – must be approved next month's PTA Executive meeting – therefore we must have a quorum (20 PTA members and/or staff) to approve the bi-laws. Next step will be to progress to the General Membership meeting in May. We would like to offer child care for PTA in April.
- **Plant Sale:** no update

- **Reflections:** [Bryna Weiss] – no update
- **School kids:** - no update
- **Shopping:** [Patty Duggan] – no update

**Other comments:**

- [Bryna Weiss ] Can the school pictures order forms be sent home a few days in advance and did not designate which school the pictures were for.
- [Mrs. Bauer ] It should be known that Dixon and Walter are retiring this year.

**New Business:** none

**Unfinished Business:** none

**A motion was made by Lori Donato to adjourn the meeting and Brenda Clyde seconded the motion. The meeting was adjourned at 8:40 pm.**

The next PA Executive Board Meeting will be held on Monday, April 14th at 7:00 pm.

Respectfully submitted,

Stacey Matson  
Recording Secretary

Minutes approved \_\_\_\_\_  
As written \_\_\_\_\_  
As amended \_\_\_\_\_